

# 150<sup>th</sup> Annual Session Representation

## October 30 - November 1, 2017

**PRE-REGISTRATION DEADLINE: October 13, 2017**

**On-site registration begins October 30 at 10:00 a.m.**

1. You may register on-site for this session. Registration will begin at 10:00 a.m. on October 30 at the North Raleigh Hilton Hotel Grand Ballroom (3415 Wake Forest Road, Raleigh, NC). **Checks should be made payable to GBSC.**
2. **However, we encourage Churches to pre-register.** Your pre-registration form must be received at the Baptist Headquarters (603 S. Wilmington Street, Raleigh, NC 27601) by 5:00 p.m. on or before Friday, October 13, 2017. You may mail or hand deliver your form and fees. If you choose to mail it, please mail it far enough in advance so that it will arrive on or before October 13, 2017. **Please do not mail any pre-registration forms after October 13, 2017. Any forms received after this date will be processed on-site.**
3. If your Church will not send representatives to this session, you may send your registration fee and your contribution for State Missions to the Baptist Headquarters (603 South Wilmington Street, Raleigh, NC 27601).
4. The following chart outlines the Constitutional requirements for registration. Please use this chart to determine the amount you must pay to register and the number of messengers that your Church is entitled to send to this session.

<u>CHURCH MEMBERSHIP</u>	<u>AMOUNT TO REPRESENT</u>	<u>NUMBER OF MESSENGERS</u>
1 -- 50 Members	\$50.00	2 Messengers
51 – 100 Members	\$75.00	3 Messengers
101 – 250 Members	\$150.00	4 Messengers
251 – 500 Members	\$175.00	5 Messengers
501 – 750 Members	\$200.00	6 Messengers
751 – 1000 Members	\$225.00	7 Messengers
1001 – 1499 Members	\$250.00	8 Messengers
1500 and up Members	\$350.00	9 Messengers

5. **Representation forms must be accompanied by the appropriate fee shown in the chart above PLUS a contribution for State Missions.**
6. You are entitled to send the number of persons indicated in the chart above based on the size of your Church and your representation fee. Each person listed on your representation form as a messenger is entitled to one (1) badge and one (1) registration bag.
7. Persons who are not sent as messengers from a Church may register for a fee of \$20.00 per person.
8. To be considered a “cooperating congregation” in good standing with the Convention, a Church is **REQUIRED** to bring a contribution for State Missions to the Annual Session. The contribution for State Missions is **ABOVE AND BEYOND** the representation fees listed above. The amount to be sent for State Missions is left up to each Church to decide. Please be very generous in your State Missions contribution. Your State Missions contribution pay for the expenses connected to the Annual Session as well as provides fund for the Convention to operate on a day-to-day basis.
9. The representation form must be signed by the Pastor and the Church Clerk; if the Church is without a pastor, an officer of the Church and the Church Clerk must sign the representation form. Phone numbers are necessary in the event that we need additional information from you. If you have a cell phone, please give that number because we may need to contact someone during the Annual Session if there is an issue with your messengers or registration.
10. Churches may choose to name alternate messengers on the representation form in the event that a named messenger is not able to attend. Changes in named messengers may be made on-site during the Annual Session upon appeal to the Registration Committee and verification by a Church’s pastor, clerk or other church officer.
11. If you need assistance in completing this form for pre-registration or if you have other questions, please call the Baptist Headquarters at (919) 821-7466 between the hours of 9:00 a.m. and 5:00 p.m., Monday through Friday.